



## Board of Directors Meeting Summary

November 17, 2018

The Board of Directors met on November 17, 2018.

In November, we have Board training the day before the Board meeting and a Board dinner that evening. Ashlyn Gramm led the training on social media use for businesses and for not for profits. The Board invited the Sunday School teachers for LifePoints students from the Morton and Washington Apostolic Christian Churches to the dinner. The teachers shared their experiences with the Board during the meal.

At the meeting on Saturday, the Board reviewed information shared at an AC Homes Conference in Roanoke. That meeting focused on skilled nursing home services in the future. There were themes that related to DD services, such as the high rate of change in service delivery.

Some of the Timber Ridge projects are coming to completion. The bathroom remodeling is complete. The room painting and renovation is well on its way. The replacement of North End resident closets is getting started.

The CILA program had a survey of its med administration program. The survey went well. There were two citations. One was for an assessment which was not completed in 365 days, and the other was about over-the-counter medications needing to have a specified maximum dose in the order. Both of these have been corrected.

The Board completed the interview for a new Board member. This individual's name will be submitted to the Elder Conference in March for confirmation.

ACLP staff continue to look at how to enhance the quality assurance program. Timber Ridge nursing will be putting some quality measures in place after the first of the year.

The Board was presented the IRS 990, which is the tax form used for not for profit organizations. There were no questions.

Administration presented an update on staff turnover. It is slightly better, but little changed over the past 6-8 months.

The Board also received a draft Year in Review. This is sent out in January. The Board's suggestions were noted, and changes will be made to the report.

---

**Administrative Office**  
2125 Veterans Road  
Morton, IL 61550  
P 309.266.9781  
[aclifepoints.org](http://aclifepoints.org)

**Apostolic Christian  
Timber Ridge**  
2125 Veterans Road  
Morton, IL 61550  
P 309.266.9781

**Apostolic Christian  
Oakwood Estate**  
2213 Veterans Road  
Morton, IL 61550  
P 309.263.8484

**Apostolic Christian  
Linden Estate**  
1000 Linden Street  
Morton, IL 61550  
P 309.263.8992

**Apostolic Christian  
CILA Services**  
107 East Jefferson  
Morton, IL 61550  
P 309.263.2901